



Estd : 1947

# VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE

(Affiliated to Madurai Kamaraj University)

VIRUDHUNAGAR - 626001.

Re-accredited with 'A' Grade by NAAC

e-mail : support@vhnsnc.edu.in, vnrsundar@yahoo.com

Education ☐ Discipline ☐ Culture

web : www.vhnsnc.edu.in

STD : 04562 ☐ Off : 280154 ☐ Per : 281153 ☐ Res : 295880 ☐ Fax : 04562 - 281338 ☐ Tel : "COLLEGE"

**Dr. P. SUNDARA PANDIAN, M.Com., M.B.A.,**

**M.A., M.Phil., PGDPMIR., PGDCA., DLLAI., Ph.D.,**

**Principal**

03-04-2012

## NOTICE

The first **Finance Committee Meeting** of Virudhunagar Hindu Nadars' Senthikumara Nadar College (Autonomous) Virudhunagar will be held on Thursday, the 12<sup>th</sup> April 2012, at 03.05 P.M. in the Principal's Office.

## AGENDA:

1. To consider the Budget Estimates (2012-2013) of the grant to be received from the UGC.
2. To decide the examination fees and other fees to be collected from students for the year 2012-2013.
3. To decide the payment of remuneration for examination related works.
4. Other matters with the permission of the Chair person.

You are cordially invited to the Finance Committee Meeting and give your valuable suggestions and guidance.

(Dr. P. Sundara Pandian)  
Chair Person

To

All the members as per the enclosed list.



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**Dr. P. SUNDARA PANDIAN**, M.Com., M.B.A.,  
M.A., M.Phil., PGDPMIR., PGDCA., DLLAI., Ph.D.,  
Principal

11.04.2012

Dear Sir,

Sub: Finance Committee Meeting – Postponed – Information – reg.

We hereby bring to your kind notice that the Finance Committee meeting of Virudhunagar Hindu Nadars' Senthikumara Nadar College (Autonomous) scheduled on 12.04.2012 (Thursday) is postponed to Wednesday the 18<sup>th</sup> April, 2012. We regret for the inconveniences caused and request you to kindly attend the meeting on 18.04.2012 at 10.30A.M in the Principal's room.

With warm regards.

Thanking you,

Yours faithfully,

  
(Dr. P. SUNDARAPANDIAN)

To

All the members as per the enclosed list.

MINUTES OF THE FIRST FINANCE COMMITTEE MEETING HELD ON  
18.04.2012 AT 10.30 A.M IN THE PRINCIPAL'S OFFICE

**Members Present**

1.	Dr.P.Sundara Pandian, M.Com.,M.B.A.,M.A.,M.Phil., PGDPM&IR.,PGDCA.,DLLAL.,Ph.D. Principal	Chair Person
2	Thiru S.A.S.Muralitharan, M.B.A Secretary	Governing Body Nominee
3.	Dr.P.P.Chellathurai Principal, Madurai Kamaraj University College, Mettamalai, Sattur, Virudhunagar District	University Nominee
4.	Thiru M.Kumar, M.B.A.,M.Phil.,PGDPM&IR. (Senior Teacher) H.O.D. of Business Administration	Principal Nominee
<b>Special Invitees</b>		
5.	Dr.R.Selvam,M.A.,M.Phil.,Ph.D. Associate Professor in English	Dean Arts
6.	Dr.T.Kathirvalavakumar,M.Sc.,PGDCA.,M.Pil.,Ph.D Head & Associate Professor in Computer Science	Dean Science
7.	Dr.S.Manickavel,M.Com.,M.B.A.,Ph.D	Controller of Exams
8.	Dr.N.Ashok Kumar,M.Com.,Ph.D	Join Controller of Exams

**Agenda for the meeting:**

1. To consider the Budget Estimates (2012 – 2013) of the grant to be received from the UGC.
2. To decide the examination fees and other fees to be collected from students for the year 2012 -2013.
3. To decide the payment of remuneration for examination related works.
4. Other matters with the permission of the Chair person.



## Agenda 1

To consider the Budget Estimates (2012 – 2013) of the grant to be received from the UGC.

### Resolution:

The above agenda was considered and the budget estimate for the autonomy grant for the year 2012-2013 as given below was passed and resolved to place it in the next Governing Body meeting for its approval.

### I. PROPOSED BUDGET FOR THE AUTONOMY GRANT FOR THE YEAR 2012 – 2013.

Sl.No	Item	Amount ( ` )
1.	Guest/visiting faculty	1,00,000.00
2.	Orientation and Re-training of Teachers	1,50,000.00
3.	Re-designing courses and development of teaching/learning material	1,00,000.00
4.	Workshop and seminars	80,000.00
5.	Examination reforms	1,00,000.00
6.	Office equipment, teaching aids and laboratory equipment	5,10,000.00
7.	Furniture for office, classrooms, library and laboratories	2,00,000.00
8.	Library equipment, books/journals	1.00,000.00
9.	Expenditure on meetings of the governing body and committees	3,00,000.00
10.	Honorarium to Controller of Examinations (full-time) not exceeding Rs. 8000/- p.m.	96,000.00
11.	Renovation and repairs not leading to construction of a new building	2,00,000.00
12.	Extension Activities	64,000.00
Total Amount		20,00,000.00

## Agenda 2

To decide the examination fees and other fees to be collected from students for the year 2012 -2013.

The above agenda was considered and resolved <sup>to</sup> adopt Madurai Kamaraj University Fee Structure for Examinations fee and other fees. ^

### II. FIXATION OF FEES

#### 1. EXAMINATION FEES

Sl.No	Course	Examination Type	Fees per Paper (Rs)
i.	UG	Theory	40.00
ii.	UG	Practical	60.00
iii.	PG except MCA/MBA/M.Sc./C.S&I.T	Theory	85.00
iv.	PG except MCA/MBA/M.Sc. C.S and C.S&I.T	Practical	115.00
v.	MCA/MBA/M.Sc. C.S and C.S&I.T	Theory	185.00
vi.	MCA/MBA/M.Sc. C.S and C.S&I.T	Practical	220.00
vii.	PG	Projects (including Viva Voce)	185.00
viii.	M.Phil.	Theory	185.00
ix.	M.Phil.	Dissertation (including Viva Voce)	600.00

#### 2. OTHER FEES

- |     |                             |                        |
|-----|-----------------------------|------------------------|
| i.  | Examination Application fee | - Rs. 25/- per student |
| ii. | Mark Statement fee          | - Rs. 50/- per student |

### Agenda 3

To decide the payment of remuneration for examination related works.

The above agenda was considered and resolved to pay remuneration to teachers involved in the examination work as follows:

### III. REMUNERATION FOR EXAMINATION WORKS

#### 1. QUESTION PAPER SETTING

- i. UG Question Paper setting - Rs. 400/- per set  
(Q.P Rs.250/- + Scheme – Rs. 150/-)
- ii. PG/ M.Phil. Question Paper setting - Rs. 500/- per set  
(Q.P. Rs. 350/- + Scheme – Rs. 150/-)
- iii. Diploma/Certificate Question Paper Setting - Rs. 300/- per set  
(Q.P. Rs. 200/- + Scheme – Rs. 100/-)

#### 2. CONDUCT OF EXAMINATION

##### A) THEORY EXAMINATION

Sl.No	Particulars	Amount (Rs)
i.	Chief Superintendents (Amount Per Session)	125.00
ii.	External Hall Superintendents (for every 25 candidates) Rs. 65 + D.A. Rs. 45	110.00
iii.	Hall Superintendents (for every 25 candidates)	65.00
iv.	Clerical Work (for every 100 candidates)	35.00
v.	Servant (for every 75 candidates)	25.00
vi.	Waterman (for every 300 candidates)	25.00
vii.	Watchman (for every 300 candidates)	25.00
viii.	Sweeper/Scavengers (for every 300candidates)	25.00
ix.	Scrutiny of Applications, Collection of Examination Fees, Typing of Nominal Roll, etc. (per application)	2.00
x.	General Arrangement (for every 100 students)	25.00
xi.	Hall Tickets issue (above 200 candidates)	150.00



## B) PRACTICALS

1. Chief Superintendent April/ November Examinations. - Rs. 300/-for
2. Hall Superintendent - Rs. 65/- per session
3. Question paper setting  
For one set - Rs.95/-  
For more than one set in the same subject  
Including the 1<sup>st</sup> set. - Rs.65/- per set  
(to be equally divided by external and internal examiners)
4. Preparation, Evaluation per Examiners:  
For UG - 3 Hours and below candidate - Rs.15/- per  
For UG - more than 3 hours candidate - Rs.25/-per  
For PG - 3 Hours and below candidate - Rs.30/- per  
For PG - more than 3 hours candidate - Rs.50/- per
5. Skilled Assistant:  
For UG – only one person is allowed for one session - Rs.9/- per candidate  
For UG – only one person is allowed for one session candidate - Rs.12/- per  
(Not allowed for project/viva – voce)
6. Lab Assistant / Attender: - Rs.30/-per session  
only two persons allowed for UG/PG Practicals
7. Waterman - Rs. 25/-per session
8. Sweeper (or) Scavenger - Rs. 25/- per session
9. Clerical Assistant (for every 100 candidates) - Rs. 35/- per session
10. Mechanical Assistant:  
Physics Practicals in B.Sc. & B.Sc. Electronics practical - Rs. 25/- per session
11. Gasman for Chemistry Practicals in B.Sc. - Rs. 25/- per session
12. For all UG/PG Practicals – Chemicals candidate - Rs. 15/- per

(Chemistry Subjects only)

to be supported by

bills.

13. Specimen – UG/PG  
candidate  
(Botany & Zoology Subjects)  
bills.

- Rs. 15/- per

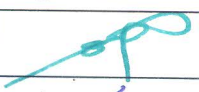
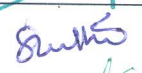
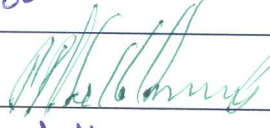
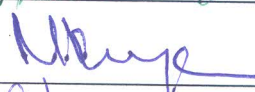
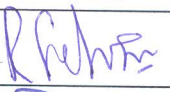
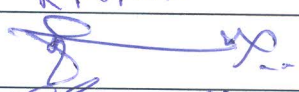

to be supported by

### 3. VALUATION

- |      |                                      |                        |
|------|--------------------------------------|------------------------|
| i.   | Valuation - UG                       | - Rs. 9/- per paper    |
| ii.  | Valuation - PG/M.Phil.               | - Rs. 12/- per paper   |
| iii. | UG Project                           | - Rs. 30/- per project |
| iv.  | PG Projects                          | - Rs. 50/- per project |
| v.   | M.Phil. Dissertation<br>dissertation | - Rs. 100/- per        |
| vi.  | Viva-voce Per candidate              |                        |
|      | a) UG                                | - Rs. 2/-              |
|      | b) PG                                | - Rs. 5/-              |
|      | c) M.Phil                            | - Rs. 60/-             |

T.A & D.A TO EXAMINERS WILL BE PAID AS PER UNIVERSITY  
NORMS.

Signatures of the Members present

S.No	Name	Signature
1.	Dr.P.Sundara Pandian.,	
2	Thiru S.A.S.Muralitharan,	
3.	Dr.P.P.Chellathurai	
4.	Thiru M.Kumar,	
5.	Dr.R.Selvam,	
6.	Dr.T.Kathirvalavakumar,	
7.	Dr.S.Manickavel.	
8.	Dr.N.Ashok Kumar	