

MINUTES OF THE MEETING

The Eleventh Finance Committee meeting was held on 13-03-2019 at 4.05 p.m. in the Principal's Chamber. The following resolutions were passed:

Agenda 1

To revise the proposed Budget Estimate of the Autonomy Grant for the year 2018-2019.

Resolution 1

The Committee resolved to revise the Budget Estimate of the Autonomy Grant for the year 2018-2019 passed in the previous Finance Committee Meeting as detailed below :

S. No.	Head of Account	Budget estimate proposed ₹	Revised Budget estimate ₹
1	Up-gradation of syllabus on regular basis making it skill oriented with quantifiable outcomes.	50,000	--
2	Orientation and re-training of teachers.	75,000	4,500
3	Re-designing courses and development of teaching/learning material	1,50,000	--
4	Workshop and Seminars	1,50,000	1,45,000
5	Examination Reforms	--	--
6	Furniture for office, classrooms, library and laboratories, Library equipment, books/journals	7,00,000	12,10,000
7	Renovation and repairs not leading to construction of a new building	1,00,000	--
8	Extension Activities	1,00,000	58,000
9	Office equipment, teaching aids and laboratory equipment	4,00,000	5,00,000
10	Guest/visiting faculty	2,00,000	77,500
11	Capacity building for teachers	50,000	5,000
12	Development of Area Study Programmes.	25,000	--
	Total	20,00,000	20,00,000

Agenda 2

To ratify the rate of remuneration paid to the examination related works approved in the Examination Committee Meeting held on 26-06-2018.

Resolution 2

Resolved to ratify the changes made as given below in the rate of remuneration paid to the examinations related works approved in the Examination Committee Meeting held on 26-06-2018.

RATES OF REMUNERATION FOR EXAMINATION WORKS**I Theory Examinations:**

- | | | |
|---------------------------------|---|---------------------------------------|
| 1. Chief Superintendent | : | Rs. 400/- per session |
| 2. Hall invigilator | : | Rs.150/- per session (25 candidates) |
| 3. Clerical Assistant | : | Rs.60/ - per session (100 candidates) |
| 4. Servant | : | Rs.45/- per session (75 candidates) |
| 5. Waterman | : | Rs.50/- per session (300 candidates) |
| 6. Sweeper / Scavenger | : | Rs.50/- per session (300 candidates) |
| 7. Scribe fee | : | Rs.150/- per paper (per candidate) |
| 8. Flying Squad/Scrutiny Member | : | Rs. 150/- per session |

II General arrangements:

- | | | |
|--|---|-------------------------|
| 1. Hall arrangements | : | Rs.2500/- per semester |
| 2. Scrutiny of applications & Verification of Hall tickets | : | Rs.4/- per candidate |
| 3. Additional allowance | : | Rs. 3000/- per semester |

III Dearness Allowance for External Invigilators:

External Invigilators can claim DA of Rs.100/- per day.

IV Practical Examinations:

- | | | |
|--|---|---|
| 1. Hall Superintendent (one)
(4 Hours and 6 hours practicals will be treated as 2 sessions) | : | Rs.100/- per session (3hours) |
| 2. Question paper setting
(To be equally divided by external and internal examiners) | : | Rs.150/- per code |
| 3. Paper valuation (for both external and internal examiners) | | |
| a) For Undergraduate...3 hours and below | | Rs.20/- per candidate |
| b) For Undergraduate... more than 3 hours | | Rs.30/- per candidate
(Minimum Rs.100/-) |

- c) For Postgraduate... 3 hours and below Rs.30/- per candidate
 d) For Postgraduate... more than 3 hours Rs.50/- per candidate

[For Computer Labs, 2 (two) internal shall be allowed, if the candidates strength exceeds 25 and the total number of candidates shall be divided equally by the internal examiners]

4. Skilled Assistant (not applicable to computer practicals)
 For UG-only 1 (one) person is allowed Rs.15/- per candidate
 For PG- only 1 (one) persons are allowed Rs.18/- per candidate
5. Lab Assistant / Attender -2 (two) persons are allowed each Rs.75/- per session
6. Waterman-1 (one) - For Chemistry practical Rs.40/- per session
7. Sweeper-1 (one) person is allowed Rs.40/- per session
8. Mechanical Assistant (1 no.)-For Physics practical Rs.40/- per session
9. Gas man (1 no.)-for Chemistry practical Rs.40/- per session
10. Project Evaluation & Viva-Voce
 (For both External and Internal examiners)
 For Undergraduate courses Rs.25/- (Project Evaluation) + 10/- (Viva-voce) per candidate
 For Postgraduate courses Rs.35/- (Project Evaluation) + 10/- (Viva-voce) per candidate
 For III M.C.A Rs.50/- (Project Evaluation) + 10/- (Viva-voce) per candidate
11. M.Phil. Dissertation Valuation
 (For External and Internal examiners) Rs.200/- per dissertation
12. M.Phil.Viva-Voce
 (For External examiner) Rs.200/- per candidate
 If the number of candidates is less than 3 Rs. 500/-
13. Specimen-for Botany and Zoology
 (wherever required) Rs.20/- per specimen

Dearness Allowance:

- Outside examiner Rs.250/- per day
 Local examiner (Virudhunagar only) Rs.150/- per day

- * **Travelling Allowance for external examiner is as per College norms**
- * **For Project & viva-voce one attender & one waterman are eligible for remuneration.**
- * **For MBA Workshop – 1 skilled Asst., 1 technician and 1 lab Asst. are eligible.**
- * **For MBA SIT – via-voce & final project – 1 hall superintendent and 1 lab asst. are eligible**
- * **For practical conducted with external examiner Rs. 600/- per day shall be allowed for Lunch & Refreshment.**

Question Setting Amount

	Question ₹	Scheme ₹	Total ₹
UG	350	150	500/- per question paper
PG/M.Phil.	450	150	600/- per question paper
Dip/Certifi.	350	150	500/- per question paper

Valuation Amount

UG/Diploma/Adv.Diploma/Certificate courses	- Rs.15 per script
PG/PG Diploma/ M.Phil.	- Rs.20 per script

If the total remuneration is less than Rs. 100/- a minimum remuneration of Rs. 100/- shall be paid both for practical and theory examinations.

AGENDA 3

To approve the examination fee and fee for Transcription Certificates revised in the Examination Committee Meeting held on 06-02-2019.

Resolution 3

Resolved to approve the revision of examination fee and the fee for Transcription Certificate made on par with Madurai Kamaraj University as fixed in the Examination Committee Meeting held on 06-02-2019. The details of the revision of examination fee are given below and the revised fee structure will come into effect from 2019-2020 :

Exam fees revision details:

Particular	2018-2019 Existing	Proposed for 2019-2020 (All Students)	Proposed for 2020-2021 (All Students)	Proposed for 2021-2022 (All Students)
UG Theory	Rs. 80/-	(+10) 90	(+10) 100	(+10) 110
UG Practical	Rs. 90/-	(+30)120	(+30)150	(+25)175
UG Practical (Above 3hr)	Rs. 120/-	(+35)155	(+35) 190	(+35) 225
UG Project	Rs. 120/-	(+35)155	(+35) 190	(+35) 225

Particular	2018-2019 Existing	Proposed for 2019-2020 (All Students)	Proposed for 2020-2021 (All Students)	Proposed for 2021-2022 (All Students)
PG Theory	Rs. 145/-	(+10) 155	(+10) 165	(+10) 175
PG Practical	Rs. 180/-	(+25) 205	(+25) 230	(+20) 250
PG Prac (Above3hr)	Rs. 240/-	(+30) 270	(+30)300	(+25)325
PG Project	Rs. 300/-	(+40) 340	(+40) 380	(+45) 425
MBA/MCA/ M.Sc. CS/IT/ Theory	Rs. 300/-	(+35) 335	(+35) 370	(+30) 400
MBA/MCA/M.Sc. CS/IT/ Practical / Project/Viva	Rs. 360/-	(+15) 375 (+ 115) 475	(+15) 390 (+ 115) 590	(+10) 400 (+ 110) 700
M.Phil. Theory	Rs. 330/-	(+60) 390	(+60) 450	(+ 50) 500
M.Phil. Project & Viva voce	Rs. 960/-	(+140) 1100	(+150) 1250	(+250) 1500
Certificate Theory	Rs. 120/-	(+10) 130	(+10) 140	(+10) 150
Practical	Rs. 180/-	(+20) 200	(+20) 220	(+30) 250
Project	Rs. 240/-	(+20) 260	(+20) 280	(+20) 300
Diploma Theory (PGDCA)	Rs. 150/-	(+10) 160	(+10) 170	(+10) 180
Practical	Rs. 210/-	(+30) 240	(+30) 270	(+30) 300
Project	Rs. 240/-	(+30) 270	(+30) 300	(+30) 330
Nominal Roll Preparation Fees	Rs. 60	(+5) 65	(+5) 70	(+5) 75
Mark Statement	Rs. 120/-	(+10) 130	(+10) 140	(+10) 150
Consolidated Statement	Rs. 240/-	(+60) 300	(+50) 350	(+50) 400

UG & PG Provisional – Rs. 360/- Convocation – Rs. 720/-
M.Phil. Provisional – Rs. 360/- Convocation – Rs. 1200/-
Supplementary Examination per paper : Rs. 600/-
Revaluation per paper : Rs. 500/-
Photocopy fees per paper : Rs. 500/-

(6)

Transcripts Certificate

For candidates within India

1. Xerox Copy (For each) - Rs. 360/

No. of Copies _____ x Rs. 360/-

Search fee (for each certificate) to be remitted

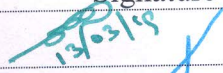


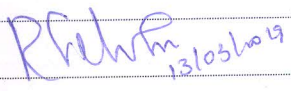
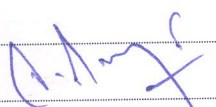
i) Current year: Rs. 120/-only ii) From 1 to 5Years: Rs. 240/-only iii) From 6 to 10Years:Rs. 360/-only

iv) From 11 to 20 Years: Rs. 480/-only v) Above 20 years: Rs.720/-only

Postal 180/- & WES Letter Rs. 360/-Total -----

(FOR THE CANDIDATES OF NRI (US\$ 24 EACH COPY) & (SEARCH FEE US\$ 12PER CERTIFICATE & POSTAGE FEE US\$ 24 & WES LETTER US\$ 7)

Signature of members present

S.No.	Name	Signature
1	Dr. P. Sundara Pandian	
2	Thiru T.J. Jeyakumar	
3	Dr. S. Sekar Subramanian	
Special Invitees		
4	Dr. R. Selvam	
5	Dr. T. Kathirvalavakumar	
6	Dr. R. Palaniappan	