



VIRUDHUNAGAR HINDU NADARS' SENTHIKUMARA NADAR COLLEGE

(An Autonomous Institution affiliated to Madurai Kamaraj University)

Re-accredited with 'A' Grade by NAAC

VIRUDHUNAGAR - 626001

Education □ Discipline □ Culture

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Dr. A. SARATHI, M.Sc., M.Phil., Ph.D.,
Principal

22-03-2024


NOTICE

The Finance Committee Meeting of Virudhunagar Hindu Nadars' Senthikumara Nadar College (Autonomous), Virudhunagar will be held on 25-03-2024 at 4.00 p.m.in the Principal's Chamber.

AGENDA


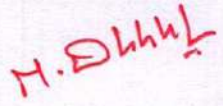

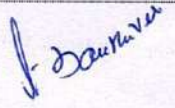
1. To consider the Budget Estimate for the autonomous grant to be received in the year 2024-2025 from the UGC.
2. To approve the examination fee and fee for Transcription Certificates revised from the academic year 2024-2025 to 2027-2028
3. To ratify the rate of Remuneration paid to the Examination related works approved in the Examination Committee Meeting held on 18-08-2022 from November 2022 onwards.
4. Other matters with the permission of the Chair Person.

You are cordially invited to attend the meeting.


(Dr. A. Sarathi)
Chair Person

To

All the members as per the list enclosed.

S. No.	Name & Designation	Signature
1	Dr. A. Sarathi, Principal, V.H.N.S.N. College (Autonomous)	
2	Thiru M.D. Sarpparajan, Secretary & Correspondent, V.H.N.S.N. College (Autonomous)	
3	Dr. T. Kathirvalavakumar, Head & Associate Professor, Department of Computer Science, V.H.N.S.N. College (Autonomous)	 22/3/24
4	Dr. A. Sakthivel, Controller of Examinations, V.H.N.S.N. College (Autonomous)	

MINUTES OF THE EIGHTEENTH FINANCE COMMITTEE MEETING HELD ON
25-03-2024 AT 4.00 P.M. IN THE PRINCIPAL'S CHAMBER

Members of the Finance Committee :

S. No.	Name & Designation	Category
1	Dr. A. Sarathi, Principal, V.H.N.S.N. College (Autonomous)	Chair Person
2	Thiru M.D. Sarpparajan, Secretary & Correspondent, V.H.N.S.N. College (Autonomous)	Governing Body Nominee
3	Dr. T. Kathirvalavakumar, Head & Associate Professor, Department of Computer Science, V.H.N.S.N. College (Autonomous)	Senior-Teacher
4	Dr. A. Sakthivel, Controller of Examinations, V.H.N.S.N. College (Autonomous)	Special Invitee

AGENDA

1. To consider the Budget Estimate for the Autonomous grant to be received in the year 2024-2025 from the UGC .
2. To approve the examination fee and fee for Transcription Certificates revised from the academic year 2024-2025 to 2027-2028
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Agenda 1

To consider the Budget Estimate for the Autonomous grant to be received in the year 2024-2025 from the UGC .

Resolution 1

The above agenda was considered and the budget estimate for the autonomy grant for the year 2024-2025 as given below is passed and resolved to place it in the next Governing Body meeting for its approval.

AUTONOMY GRANT - PROPOSED BUDGET FOR THE YEAR 2024-2025

S. No.	Head of Account	Budget 2024-2025 ₹
1	Up-gradation of syllabus on regular basis making it skill oriented with quantifiable outcomes.	50,000
2	Orientation and re-training of teachers.	1,00,000
3	Re-designing courses and development of teaching/learning material	50,000
4	Workshop and Seminars	3,50,000
5	Examination Reforms	--
6	Furniture for office, classrooms, library and laboratories, Library equipment, books/journals	5,00,000
7	Renovation and repairs not leading to construction of a new building	--
8	Extension Activities	2,00,000
9	Office equipment, teaching aids and laboratory equipment	5,55,000
10	Guest/visiting faculty	1,20,000
11	Capacity building for teachers	50,000
12	Development of Area Study Programmes.	25,000
	Total	20,00,000

Agenda 2

To approve the examination fee and fee for Transcription Certificates revised from the academic year 2024-2025 to 2027-2028.

Resolution 2

Resolved to approve the revision of examination fee and the fee for Transcription Certificate as fixed from the academic year 2024-2025 to 2027-2028. The details of the revision of examination fee are given below and the revised fee structure will come into effect from 2024-2025 :

Particular	Proposed for 2023-2024 (All Students)	Proposed for 2024-2025 (All Students)	Proposed for 2025-2026 (All Students)	Proposed for 2026-2027 (All Students)	Proposed for 2027-2028 (All Students)	M.K.U. Fees
UG Theory	Rs. 125	(+15) 140	(+15) 155	(+15) 170	(+15) 185	110
UG Practical	Rs. 190	(+15) 205	(+15) 220	(+15) 235	(+15) 250	190
UG Practical (Above 3hrs)	Rs. 245	(+20) 265	(+20) 285	(+20) 305	(+20) 325	245
UG Project	Rs. 245	(+20) 265	(+20) 285	(+20) 305	(+20) 325	245
PG Theory	Rs. 190	(+15) 205	(+15) 220	(+15) 235	(+15) 250	190
PG Practical	Rs. 275	(+25) 300	(+25) 325	(+25) 350	(+25) 375	275
PG Practical (Above 3hrs)	Rs. 355	(+30) 385	(+30) 415	(+30) 445	(+30) 475	355
PG Project	Rs. 465	(+40) 505	(+40) 545	(+40) 585	(+40) 625	465
M.B.A. /M.C.A. Theory	Rs. 400	(+30) 430	(+30) 460	(+30) 490	(+30) 520	330
M.B.A. /M.C.A. Practical	Rs. 440	(+40) 480	(+40) 520	(+40) 560	(+40) 600	440
M.B.A. /M.C.A. Project & Viva	Rs. 765	(+65) 830	(+65) 895	(+65) 960	(+65) 1025	765
Certificate Theory	Rs. 150	(+10) 160	(+10) 170	(+10) 180	(+10) 190	--
Certificate Practical	Rs. 250	(+30) 280	(+30) 310	(+30) 340	(+30) 370	--
Certificate Project	Rs. 300	(+20) 320	(+20) 340	(+20) 360	(+20) 380	--
Diploma Theory	Rs. 190	(+10) 200	(+10) 210	(+10) 220	(+10) 230	--
Diploma Practical	Rs. 355	(+55) 410	(+55) 465	(+55) 520	(+55) 575	--
Diploma Project	Rs. 465	(+135) 600	(+135) 735	(+135) 870	(+135) 1005	--
Nominal Roll Preparation Fees	Rs. 85	(+10) 95	(+10) 105	(+10) 115	(+10) 125	85
Mark Statement Fees	Rs. 150	(+10) 160	(+10) 170	(+10) 180	(+10) 190	135
Consolidated Statement Fees	Rs. 500	(+50) 550	(+50) 600	(+50) 650	(+50) 700	--

UG & PG Provisional	-	Rs. 600	Convocation	-	Rs. 1000+1000
Supplementary Examination per paper	-	Rs. 600			
Revaluation per paper	-	Rs. 500			
Photocopy per paper	-	Rs. 500			

Transcripts Certificate

For candidate with in India

1. Xerox Copy (for each) - Rs. 700
 No. Of Copies _____ x Rs. 750
 Search fee (for each certificate) to be remitted
 - i) Current year Rs. 500
 - ii) From 1 to 10 years Rs. 1000
 - iii) From 11 to 20 years Rs. 1500
 - iv) Above 20 years Rs. 2000

Postal 180/- & WES letter Rs. 360 Total _____

(FOR THE CANDIDATES ON NRI (US \$ 24 EACH COPY) & (SEARCH FEE US \$ 12 PER CERTIFICATE & POSTAGE FEE US \$ 24 & WES LETTER US \$ 7)

Agenda 3

To ratify the rate of Remuneration paid to the Examination related works approved in the Examination Committee Meeting held on 18-08-2022 from November 2022 onwards.

Resolution 3

Resolved to ratify the changes made as given below in the rate of Remuneration related works approved in the Examination Meeting held on 18-08-2022 from November 2022 onwards.

REVISED RATES OF REMUNERATION FOR EXAMINATION WORKS

I Theory Examinations:

- | | |
|------------------------------------|--|
| 1. Chief Superintendent | : Rs.500/- per session |
| 2. Additional Chief Superintendent | : Rs.500/- per session |
| 3. Hall Invigilators | : Rs.150/- per session (2 hours)
: Rs.225/- per session (3 hours) |
| 4. Examination Centre Assistant | : Rs.100/- per session (upto 10 Halls -1,
upto 20 Halls - 2, Above 20 Halls - 3) |
| 5. Clerical Assistant | : Rs.75/- per session (100 candidates) |
| 6. Servant | : Rs.60/- per session (75 candidates) |
| 7. Waterman | : Rs.60/- per session (300 candidates) |
| 8. Sweeper / Scavenger | : Rs.60/- per session (300 candidates) |
| 9. Scribe fee | : Rs.150/- per paper (per candidate) (2 hours)
: Rs.225/- per paper (per candidate) (3 hours) |
| 10. Flying Squad/ Scrutiny member | : Rs.150/- per session |

II General Arrangements:

- | | |
|--|--------------------------|
| 1. Hall arrangements | : Rs.5000/- per semester |
| 2. Scrutiny of application &
Verification of Hall Tickets | : Rs.5/- per candidate |
| 3. Additional Allowances | : Rs.5000/- per semester |

III - Dearness Allowance for External Invigilators:

External Invigilators can claim DA of Rs.150/- per day.

Practical Examinations:

1. Hall Superintendent (one) : Rs.150/- per session (3hours)
(4 Hours and 6 hours practical's will be treated as 2 sessions)
2. Question paper setting : Rs.200/- per code
(To be equally divided by external and internal examiners)
3. Paper valuation (for both external and internal examiners)
 - a) For Undergraduate...3 hours and below : Rs.20/- per candidate
 - b) For Undergraduate... more than 3 hours : Rs.30/- per candidate
 - c) For Postgraduate... 3 hours and below : Rs.30/- per candidate
 - d) For Postgraduate... more than 3 hours : Rs.50/- per candidate(Minimum Rs.150/-)

[For Computer Labs, 2 (two) internal shall be allowed, if the candidates strength exceeds 25 and the total number of candidates shall be divided equally by the internal examiners]

4. Skilled Assistant (not applicable to computer practicals)
 - For UG-only 1 (one) person is allowed : Rs.15/- per candidate
 - For PG- only 1 (one) persons are allowed : Rs.20/- per candidate
5. Lab Assistant / Attender -2 (two) persons are allowed : each Rs.90/- per session
6. Waterman-1 (one) - For Chemistry practical : Rs.50/- per session
7. Sweeper-1 (one) person is allowed : Rs.50/- per session
8. Mechanical Assistant (1 no.)-For Physics practical : Rs.50/- per session
(if applicable)
9. Gas man (1 no.)-for Chemistry practical : Rs.50/- per session
10. Project Evaluation & Viva-Voce:
(For both External and Internal examiners)
 - For Undergraduate courses : Rs.25/- (Project Evaluation) + 10/- (Viva-voce) per candidate
 - For Postgraduate courses : Rs.35/- (Project Evaluation) + 10/- (Viva-voce) per candidate
 - For II M.C.A. : Rs.50/-(Project Evaluation) + 10/- (Viva-voce) per candidate
11. M.Phil. Dissertation Valuation
(For External and Internal examiners) : Rs.200/- per dissertation
12. M.Phil.Viva-Voce : Rs.200/- per candidate
(For External examiner)
If the number of candidates is less than 3 : Rs. 500/-
13. Specimen-for Botany and Zoology (wherever required) : **Rs.20/- per student (per specimen)**

Dearness Allowance:

Outside examiner	: Rs.250/- per day
Local examiner (Virudhunagar only)	: Rs.150/- per day

- * Travelling Allowance for external examiner is as per College norms
- * For Project & viva-voce one attender & one waterman are eligible for remuneration.
- * For MBA Workshop – 1 skilled Asst., 1 technician and 1 lab Asst. are eligible.
- * For MBA SIT – viva-voce & final project – 1 hall superintendent and 1 lab asst. are eligible
- * For practical conducted with external examiner Rs. 700/- per day shall be allowed for Lunch & Refreshment.

Question Setting Amount

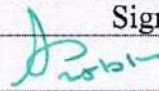

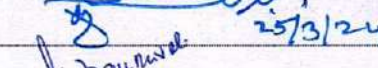
	Question	Scheme	Total
UG / Certifi. & IV)	Rs.400	Rs.200	Rs.600 per question paper (for all Part I,II,III & IV)
PG/ M.Phil	Rs.600	Rs.250	Rs.850 per question paper
Multiple Choice Question (MCQ)			Rs.750 per question paper

Theory Valuation Amount

UG/Diploma/Adv.Diploma/Certificate courses	-	Rs.20 per script
PG/PG Diploma/ M.Phil.	-	Rs.25 per script
Part V	-	Rs.15 per script
Revaluation & Supplementary - UG	-	Rs.40 per script
Revaluation & Supplementary - PG	-	Rs.50 per script

If the total remuneration is less than Rs. 150/- a minimum remuneration of Rs. 150/- shall be paid both for practical and theory examinations.

Signature of members present

S.No.	Name	Signature
1	Dr. A. Sarathi	
2	Thiru M.D. Sarpparajan	
3	Dr. T. Kathirvalavakumar	
4	Dr. A. Sakthivel	